



Australian Government
Department of Immigration and Citizenship

Applying for a Business (Short Stay) Visa (456)

A Business (Short Stay) visa is for persons wishing to visit Australia temporarily for attending conferences or business meetings or any other business related activities. This information is for people who are unable to lodge an application online. See <http://www.australia.or.jp> for more information on how to apply.

1) ETA- or eVisitor-eligible passport holders who are unable to lodge application online for the following reasons:

- British National Overseas (GBN/BNO) passport holder
- Republic of China (Taiwan) passport holder
- History of health concerns
- Criminal record
- Record concerning previous immigration status
- Your ETA or eVisitor application was unsuccessful and you were given advice to apply at the Australian Embassy

2) Non-ETA- or eVisitor-eligible passport holders

Application Checklist

- Valid passport. Non-Japanese nationals resident in Japan who intend to return to Japan should also hold a re-entry permit valid until your intended return to Japan. Please ensure that you have at least one visa page left in your passport.
- Copy of Alien Registration Card for non-Japanese nationals
- Completed application Form 456
See <http://www.immi.gov.au/allforms/pdf/456.pdf>
- 1 passport photograph
- Visa Application Charge (VAC). Please find the Australian dollar VAC on the below webpage and use the Currency Converter to calculate the amount payable in Japanese yen.
See <http://www.immi.gov.au/allforms/990i.htm>

If you wish to lodge an application by mail, the VAC should be paid by postal money order (Yubin Kawase). If you wish to lodge an application in person, the VAC should be paid by cash. Please note that this office is unable to receive or process payment in other currencies including Australian dollars (\$AUD), or made by credit card.

- Supporting documentation
Evidence that there is a need for you to be in Australia for business:
 - letter from your employer detailing the reasons for your visit and employment position. If employer is supporting you financially, please indicate details or evidence of sufficient funds to support your expenses (e.g. company registration or/and balance sheet if a business owner in Japan).
 - letter of invitation from the host organisation in Australia
 - conference registration details
 - itinerary

Note

You may be requested to provide additional information after your application is received. Processing times can vary widely depending on individual circumstances. Please refrain from making progress enquiries within the standard processing time. We will contact you if we require any further information. Please also note that it is important that you do not take any irreversible action such as purchasing airline tickets or leaving your employment in anticipation of being granted a visa.

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